



Provision of management Printing Services for a period of 3 years

EWSETA/RFP/04/2019

RESPONSES TO QUERIES

NUMBER	QUESTIONS	ANSWERS
1	I need the number of users that will be needing to be on the follow me printing as well as a word document of the tender.	80 users
2	The above tender has a closing date of 14 April 2020. With the lockdown declared by the President in order to flatten the curve for the COVID-19 pandemic ending on 16 April 2020, may you please advise if submissions can be sent electronically or if the deadline is going to be extended for manual submissions.	The tender closing date has been extended to 24 April 2020 at 11:00hrs
3	Please confirm if the briefing/submission for the above-mentioned tender is still taking place or not, i am humbly asking as I noticed it falls on the lockdown dates. One is wondering if will we be allowed to travel that far from our houses or not?	A non-compulsory briefing meeting was held on the 14th of March 2020 at 11:00hrs
4	Does EW SETA have an AD with which the managed software can integrate with	Yes
5	Are all offices linked via WAN	Yes
6	Does the WAN links have the capacity for centralized print management	No, print management must be decentralised.
7	Is there a preferred brand or software or can we propose a solution	No
8	Average monthly volume per machine	The estimated monthly volumes are as per section 4.3.2 part C of the terms of reference. EWSETA cannot determine the average number of prints per machine at the present moment as this request is for new machines which are not in existence.
9	There is a difference in price per machine depending on the monthly print volume.	Bidders must respond to the pricing format as set out in the terms of reference and this cannot be altered. Any additional pricing information must be stated separately

Regards

Supply Chain Management

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