EWSETA ACCREDITATION PROCESSES

CHANGES LOADING. . . .

New Accreditation Application Window System

In much the same way as stakeholders apply for mandatory and discretionary grant funding during a specified 'application window', the EWSETA will now only accept accreditation applications during a specified 60-day window period.
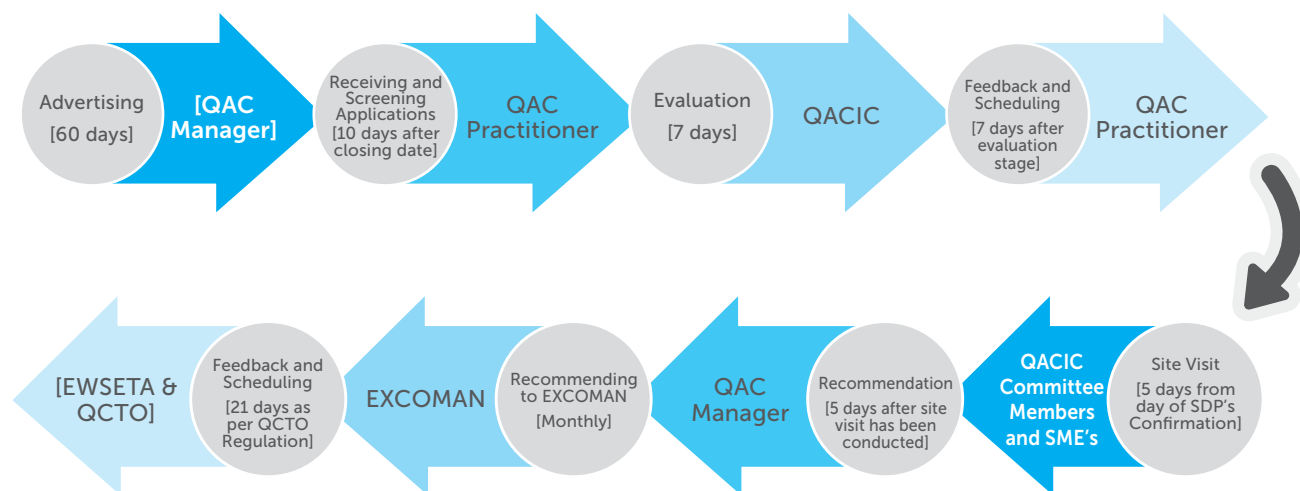
Service Providers who wish to submit ...

- New accreditation applications
- Accreditation re-applications
- Extension of scope applications
- Accreditation programme approvals

... are urged to move quickly as the EWSETA will not be accepting any applications after date?

JUNE 2021

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

(23, 24, 25, 26, 27 week numbers)

CLOSING DATE (18)

THIS NEW APPROACH WILL KICK OFF WITH THE FIRST ACCREDITATION APPLICATION WINDOW THAT IS NOW OPEN UNTIL 18 JUNE 2021

EWSETA's Accreditation Process Timelines

Advertising [60 days] → **[QAC Manager]** → Receiving and Screening Applications [10 days after closing date] → **QAC Practitioner** → Evaluation [7 days] → **QACIC** → Feedback and Scheduling [7 days after evaluation stage] → **QAC Practitioner**

QACIC Committee Members and SME's → Site Visit [5 days from day of SDP's Confirmation] → Recommendation [5 days after site visit has been conducted] → **QAC Manager** → Recommending to EXCOMAN [Monthly] → **EXCOMAN** → Feedback and Scheduling [21 days as per QCTO Regulation] → **[EWSETA & QCTO]**

STAKEHOLDERS WHO ARE UNABLE TO TAKE ADVANTAGE OF THIS ACCREDITATION APPLICATION WINDOW ARE URGED TO KEEP AN EYE ON OUR WEBSITE AND SOCIAL MEDIA PLATFORMS FOR DETAILS ON THE NEXT APPLICATION WINDOW

ACCREDITATION DOCUMENTATION UPLOAD PORTAL

The EWSETA's QA and Compliance Department is proud to launch its bespoke accreditation document upload portal to replace the previous system that required the supply of all supporting documentation in a hard copy format.

The new system is one of many service delivery improvement initiatives being undertaken at EWSETA through our integrated, in-house MIS system development.

The Accreditation Documentation Upload Portal is now LIVE and has been designed for EWSETA training providers to enable fast, efficient and safe upload of supporting documentation for:

- New accreditation applications
- Accreditation re-applications
- Extension of scope applications
- Accreditation programme approvals

The system, that has been set up to automatically submit documentation to the relevant department at the EWSETA, will reduce the turnaround time on processes, as well as improve planning for site visits and evaluation processes.

No more submission of physical files! This benefits not only our stakeholders, but the environment too.

It's simple ...

... Click here to access the system http://uploadportal.ewseta.org.za:7654/upload

... Complete all the fields

... Upload all the relevant documents

Voila! You're Done!

Document checklist before accessing the system

- CIPRO or CIPC Proof of Registration
- QCTO referral letter (if applying for full qualifications)
- Tax Clearance PIN
- Letter from Auditor/Bookkeeper indicating financial good standing of the applying organisation
- Format and layout of the training area/building that must conform to the OHS Act and clearly demonstrate exit and evacuation plan in the event of an emergency
- Training material for programme applying for
- Lease agreement confirming that lease is in place for the duration of the training
- Organogram
- CVs and proof of EWSETA registration of Assessors and Moderators

Note: Each document upload field allows for a maximum of one document no more than 30MB in size

Technical Support for this system can be obtained by e-mailing ictsupport@ewseta.org.za

CONTACT US:
Tel: (011) 274 4700 | **Email:** info@ewseta.org.za | **www:** ewseta.org.za
32 Princess of Wales Terrace | Sunnyside Office Park
Building B | Parktown | Johannesburg | South Africa

Find Us On:

EW SETA
ENERGY AND WATER SECTOR EDUCATION AND TRAINING AUTHORITY