



01 November 2023

BACKGROUND INFORMATION

The Energy and Water Sector Education and Training Authority (“EWSETA”) is a statutory body established through the Skills Development Act of 1998 to enable its stakeholders to advance the national and global position of the energy and water sectors in the large, medium, small levy-paying and non-levy-paying companies across the sector.

This was a result of the Government’s commitment to promoting active labour market policies and is demonstrated in the Skills Development Act of 1998 and the Skills Development Levies Act of 1999. As guided by its mandate, the EWSETA is an agent of transformation by promoting employment equity and broad-based black economic empowerment (B-BBEE) through skills development.

The organisation would like to invite suitably qualified young people to participate in the EWSETA Internship programme 2023/24 and 2024/25 Fiscal Years for a period of 12 months as guided by the Talent Development Policy.

INTERNSHIP SPECIALISATIONS

The table below outlines the identified departments’ intern needs:

Branch	Department	No of interns	Roles	Duration
Corporate Services	Human Resources	1	To Assist with Administration, filing, reception relief, and assist with the minute-taking of HR Committees as needed.	12 months
Corporate Services	ICT and Facilities	1	To assist with the workflow of the ERP, MIS and design of EWSETA ICT systems and certification.	12 months
Corporate Services	Marketing	1	To assist with basic graphic design and day-to-day needs of	12 months

			the Marketing function.	
Skills Delivery and Quality Assurance	Inter-departmental roles	3	To position each intern in the main functional areas of Operations i.e. Quality Assurance, Project Management and Skills Delivery.	12 months
Planning, Monitoring and Evaluation	Skills Planning	1	To assist with desktop Research, M&E, and Field related work of the Research function	12
Planning, Monitoring, and Evaluation	Energy Sector	1	To assist with energy-related administrative duties.	12 months
Planning, Monitoring, and Evaluation	Water Sector	1	To assist with Water-related administrative duties.	12 months
Finance Branch	Financial Management	1	To assist with administrative requirements of the department	12 months
Finance Branch	Supply Chain Management	1	To assist with administrative requirements of the department	12 months

APPLICATION REQUIREMENTS

EWSETA will consider applications from University Graduates, University of Technology, and T-VET Colleges students. Preference for University of Technology students and T-VET college will be given to students who need in-service training to complete their respective qualifications.

CVs and Certified Qualifications of suitably qualified persons must be forwarded to recruitment@ewseta.org.za by no later than Tuesday, Close of Business 08 November 2023 (i.e. by 16:30 p.m.). Enquiries may be directed to the HR Manager at 010 109 3250 or Mthenjwa Radebe at mthenjwar@ewseta.org.za. Applications received after the closing date will not be considered. Correspondence will be limited to shortlisted candidates. EWSETA reserves the right not to make an appointment/s for the advertised post. Appointments will be made in line with the EWSETA BBBEE Skills Development targets.

NB: Please use the name of the Internship on the subject line of your application email.