

ENTERPRISE RISK AND COMPLIANCE MANAGER ADVERT

The Energy and Water Sector Education and Training Authority (EWSETA) is a Skills Development Authority serving the Energy and Water sectors. It is one of 21 SETAs established in South Africa in terms of the Skills Development Act of 1998 (SDA) as amended. The EWSETA invites suitable candidates to apply for the Enterprise Risk and Compliance Manager to safeguard the organisation and the interests of stakeholders by guiding, facilitating and assisting the EWSETA and the Audit and Risk Committee to manage and monitor compliance to frameworks, policies, processes, procedures and identifying and managing risks related to/impacting on the achievement of EWSETA objectives and its mandate.

1. Brief Overview of the Role

The Risk Enterprise and Compliance Manager has the following focus areas:

1. The implementation of an effective enterprise risk management framework and system,
2. Creating a risk and compliance culture by identifying weaknesses in systems and processes and embedding compliance principles and practices into existing systems, services, and processes.
3. Ensuring that the EWSETA is conducting its business in full compliance with all relevant laws and regulations, as well as professional standards, accepted business practices, and internal policies and standards by performing compliance reviews at regular intervals, coordinating audits and monitoring the implementation of corrective action plans.
4. Managing and maintaining the EWSETA's policy system, ensuring the review and updating of existing policies and the compilation of new policies.
5. Upholding the ethical integrity of EWSETA, ensuring the integrity of business performance and information management processes, fraud prevention, tracking questionable expenditures and ethical conduct monitoring.

2. Responsibilities

1. Enterprise Risk Management Strategy and Framework
2. Enterprise Risk Management Coordination and Implementation
3. Compliance Management
4. Internal Audit Coordination
5. Fraud Prevention and Questionable Expenditure Monitoring (Unauthorised; Irregular; Fruitless; Wasteful)
6. Stakeholder Management
7. Insurance Management
8. Risk and compliance reporting and compliance
9. People Management

3. Requirements of the Role

Inherent Role Requirements		
Requirement	Minimum	Advantageous/Ideal
Qualifications:	B Degree or equivalent (NQF level 7) in relevant field, e.g., Business management, Auditing and Risk management or related field	Post-Graduate Degree or equivalent (NQF level 8) in relevant field, e.g., Business management, Auditing and Risk management or related field
Experience:	5+ years Enterprise Risk and Compliance experience	Enterprise risk management in a SETA environment
Training:	<ul style="list-style-type: none"> Enterprise Risk Management Intermediate Computer Literacy (MS Office package) Risk Management Software (if required) 	<ul style="list-style-type: none"> Advanced Computer Literacy (MS Office package)
Professional certification and membership of professional bodies	A recognised professional body in the relevant field, e.g., <ul style="list-style-type: none"> Registration with IRMSA (Institute of Risk Management South Africa) Registration with CISA (Compliance Institute of South Africa) 	<ul style="list-style-type: none"> Registration with SAICA (South African Institute of Chartered Accountants as CA (SA) (Chartered Accountant) Registration with IIA (Institute of Internal Auditors of South Africa)

Competency Requirements	
EWSETA PREREQUISITE COMPETENCIES	<ul style="list-style-type: none"> Building client loyalty Alignment performance for success Coaching Building successful teams Continuous improvement
EWSETA CORE COMPETENCIES	<ul style="list-style-type: none"> Stakeholder orientation Building collaborative working relationships Driving for results Continuous learning Quality Orientation Demonstrating personal integrity

Competency Requirements	
KNOWLEDGE	<ul style="list-style-type: none"> ▪ Auditing Standards ▪ PFMA (Public Financial Management Act) ▪ GRAP (Standards of Generally Recognised Accounting Practice) ▪ Governance Structures and Requirements ▪ EWSETA services, policies, operations and processes ▪ Understanding governance practices, internal control systems ▪ Internal audit and assurance practices ▪ General tools and techniques for risk management ▪ Key organisational functions and risk areas ▪ Relevant risk management legislation, principles and methodologies ▪ Management accounting principles, practices and systems ▪ Risk management applications ▪ Enterprise risk management concepts, frameworks and methods ▪ The principles and practices of organisational policy management
SKILLS	<ul style="list-style-type: none"> ▪ Verbal and Written Communication ▪ Analytical ability and Logical and Systematic Thinking ▪ Report Writing ▪ Presentation Skills ▪ Facilitation Skills ▪ Chair and run meetings
ATTRIBUTES	<ul style="list-style-type: none"> ▪ Attention to Detail ▪ Confidence to interact at all levels and cross functionally ▪ Assertiveness ▪ Output/Result Driven

1. Application Process

Please see attached the full detailed Job Description for the role of the Enterprise Risk and Compliance Manager.

CVs and certificated Qualifications of suitably qualified person must be forwarded to newrecruitment@ewseta.org.za by no later than the Close of Business 09 October 2023 (i.e. by 16:30 p.m.). Enquiries may be directed to the HR Manager at 010 109 3250 or Mthenjwa Radebe at mthenjwar@ewseta.org.za. Applications received after the closing date will not be considered.

Correspondence will be limited to shortlisted candidates. EWSETA reserves the right not to make an appointment/s for the advertised post.

Appointment will be made in line with the EWSETA Employment Equity targets

NB: Please use the name of the position on the subject line of your application email.